



Job Description - Forest Stewardship Coordinator

Employer: Mersey Tobeatic Research Institute (MTRI)

Position Title: Forest Stewardship Coordinator

Location: Kempt, NS

Anticipated Duration: Until March 31, 2022, with possibility of extension

Salary Information: Commensurate with experience

Hours of Work: 35 hrs/wk

Roles and Responsibilities:

The Forest Stewardship Coordinator will work closely MTRI's Forest Program staff and partners on multiple outreach and research projects. In particular, the coordinator will work on the following initiatives:

- Kespukwitek Conservation Collaborative's Upland Forest conservation target: through virtual in-person stakeholder and partner meetings, the coordinator will assist MTRI and the forest target steering group in identifying and implementing priority strategies to recover of species at risk (SAR) in upland forests in southwest Nova Scotia, including the development of a pilot for incensing species at risk conservation on private woodlots.
- Biodiversity Assessments: the coordinator will help to develop and deliver biodiversity assessments on private woodlands, including working with researchers, forestry practitioners, and partner organization to broaden the range and impact of the assessments.
- Outreach and education: the coordinator will develop and conduct outreach including:
 - Coordination of outreach and educational opportunities for private landowners and provision of logistical support for the Provincial Woodlands Conferences.
 - Organization of outreach for woodlot owners including at least one value-added/non-timber forest product training event/workshop.
 - Distribution of relevant forestry updates and information to members and via our website and social media at the request of NSDLF and other Service Area organizations.
- Collaboration: the coordinator will work closely with organizations such as the Medway Community Forest Co-op, the Western Woodlot Services Co-op, and the Family Forest Network to support the implementation of ecological forestry in Nova Scotia.
- The coordinator will provide guidance and assistance to other forest program staff as required and supervise students and volunteers as necessary.

The position will be based at MTRI's research station in Kempt, Nova Scotia. Regular work is Monday - Friday, 35 hours per week, but some evening and weekend work may occasionally be required.

Qualifications/Skills:

The ideal candidate will have a background in one of more of the following:

- Degree or diploma in Forestry or Forest Ecology or similar
- Experience of the NS Forest Ecosystem Classification
- Knowledge of Open Standards for Conservation / Theories of Change
- Have at least one year of field experience in a forest-related position

Candidates should:

- Have some knowledge of biodiversity conservation and species at risk
- Have some experience in coordinating meetings and events, both virtually and in person
- Have strong communication & writing skills
- Be a team player with good interpersonal skills
- Have familiarity with non-profit organizations and environmental or conservation work
- Have a valid driver's license; access to own vehicle is preferred

Application Process:

Candidates will be rated based on education, skills, experience, and personal suitability.

Application deadline is **September 10, 2021**. For further details, please email: info@merseytobeatic.ca. All applications should be emailed to this email address.